Get to know **mysunlife.ca** and the **my Sun Life mobile app**

Discover all the tools, information and services available on **mysunlife.ca** and the **my Sun Life mobile app** to help you take care of your workplace retirement savings plan.

It's always a good idea to regularly review your investment mix, financial goals and investment risk tolerance. All help make sure you're on track to reach your investment goals.

Sign in to **mysunlife.ca** or with the **my Sun Life mobile app** to learn about your workplace plan, and make sure your account's up to date.

**If you haven't signed up before, instructions on how to sign up are on the other side of this flyer.*

Which investments are right for you?

Complete the **Asset Allocation tool** to find out how much risk you're willing to take when it comes to investing. This can help you choose the right funds for your investment goals.

Once signed in to **mysunlife.ca**, select **my financial centre** > **Resource Centre** drop-down menu > **my money tools** > **Asset allocation** > **Continue**.

Have you named a beneficiary?

Naming a beneficiary is the best way to make sure your money goes where you want when you're gone. It makes it quicker and hassle-free for your loved ones to receive your money.

Once signed in to **mysunlife.ca**, select **my financial centre** > **Quick Links** drop-down menu > **Beneficiary info.**

What's your vision of retirement?

Create a plan to meet your retirement goals using the **Retirement planner**. The information you enter will be saved, so you can review it any time to see your progress.

Look for the **Retirement planner** under **my financial centre** > **Resource Centre** drop-down menu > **my money tools** > **Retirement planner**

How are your funds doing?

See the funds available in your plan, along with their performance info.

Select **my financial centre** > **Accounts** drop-down menu > **Investment performance** > **Rates of Return and Unit Values**.

What fees do you pay?

See the fees charged for each fund available in your plan. Fees pay for the investment management, recorkeeping and operating costs of the funds.

Select **my financial centre** > **Accounts** drop-down menu > **Account fees**.

Review or update your investment instructions

Make sure your contributions are going where you want them to. To make a change:

Select **my financial centre** > **Requests** drop-down menu > **Change investments**. You can also update your account by calling us directly, using the phone number on the following page.

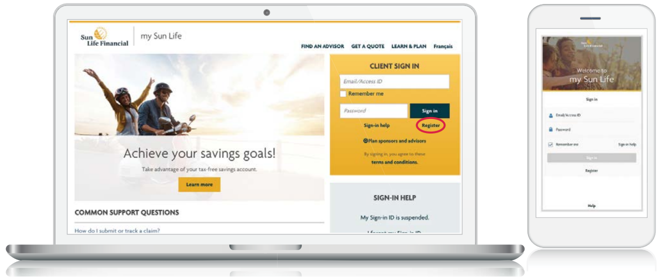
There are no charges for transfers. However, there may be a 2% charge if you make a transfer into a fund followed by a transfer out of the same fund within 30 calendar days. We don't charge this fee on guaranteed and money market fund transactions.

Life's brighter under the sun

Sun Life

How do you get an online account?

Visit **mysunlife.ca** and select **Register**. Then follow these steps:



1. Fill out the online form.
2. Check your email for your temporary registration code.
3. Enter your temporary registration code and select **Verify**.

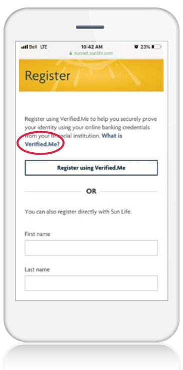
Your code expires after 48 hours and is only available if we have your email address on file.

If we don't have your email address on file, you can also register using the last three digits of your Social Insurance Number (SIN) and your account number. You can find your account number on your welcome letter or your statement.

We can also mail you a temporary registration code. Once you get it, sign in using the email address and the password you provided to complete your registration.

Update your profile and paperless settings

Select the **Person** icon at the top-right corner of the **Home** page.



If you're on a mobile device, you'll see the option to register for **mysunlife.ca** with **Verified.me**. The app securely confirms your identity using your personal online banking information.

We're here to help

Go mobile: Check your balances and see how your funds are doing. Download the **my Sun Life mobile app** on Google Play or the Apple App Store.

Visit **mysunlife.ca** for tools, articles and videos. Sign in and select **Chat live now** to get live support.

Consider speaking with a financial advisor of your choice to get personalized advice about your plan.

You can find an advisor in your area by using our **Find an advisor tool** on **sunlife.ca**.